

# CMGS AGM 7<sup>th</sup> April 2011

1. Welcome
2. Treasurer's Report (Sian Ellard)
3. Secretary's Report (Nicola Williams)
4. CMGS Audit Report (Gail Norbury)
5. Reports from Sub-Committees
  - Education and Training Board
  - Audit
  - Best Practice Update
  - Scientific Sub-Committee
  - Bioinformatics
  - AGTC
6. Chair's Report (David Baty)
7. Merger of CMGS and ACC
8. AOCB and Close



**Minutes of the Annual General Meeting held on**  
**Monday 12<sup>th</sup> April 2010**  
**St. Catherine's College, University of Oxford**  
**13.30 - 14.00**

¶  
**1) Minutes of the 2009 AGM**  
These minutes were approved

¶  
**2) CMGS Chairman's Report** -- see website for full report ¶  
Graham Taylor discussed future directions for the profession and the maintenance of professional standards along with the possible merge of the CMGS with the ACC. He noted past achievements such as with best practice guidelines, the TAB and mentioned that some progress is now being made with bioinformatics training and the implementation of next generation sequencing. Graham then handed over the Chair of the CMGS to David Baty.

¶  
David Baty thanked Graham for his Chairmanship. He then talked about the introduction of new technologies and the challenges that lie ahead for diagnostic genetics. David remarked that he favoured closer working ties with the ACC.

¶  
**3) Treasurer's Report** -- see website for full report ¶  
Sian Ellard gave a brief summary of her report. She noted that income would no longer be generated by means of the fees levied for trainee scientists.

¶  
**4) Secretary's report** -- see website for full report ¶  
Sarah Warburton will circulate members regarding:  
•→ Nominations for a new Vice-Chair of the CMGS EC ¶  
•→ Nominations for a new Secretary of the CMGS EC ¶  
•→ Nominations for a new Ordinary Member of the EC ¶

¶  
Sarah noted that a CMGS special interest group for RAPID has been formed (membership -- see website).

¶  
**5) Reports from Sub-committees (all available on the website):** ¶

- Training and Accreditation Board ¶
- Audit Committee ¶
- Website Committee ¶
- Best Practice Committee ¶
- AGTC ¶
- Scientific sub-committee ¶

A report has also been received from the UK NEQAS.

**6) Mandate to merge CMGS and ACC** ¶

Graham Taylor reported that out of the 100 members of CMGS who responded to a recent ballot of opinion with regard to a proposed merge, 80% were in favour. The EC will now resume talks with the ACC Council on this issue.

¶  
**7) Any other business** ¶

None raised.



# Treasurer's Report

# 2010 Accounts Summary

	Year ended 31 Dec 10	Year ended 31 Dec 09
	£	£
<b>Receipts</b>		
Membership subscriptions	8400	7845
Donations	30	30
Operating activities to further charity's objects		
Training	14868	17422
Conferences	58504	29253
Investment Income	115	279
<b>Total Receipts</b>	<b>81917</b>	<b>54829</b>
<b>Charitable Payments</b>		
Grants (and travel awards/gifts )		
Gifts	82	
Prizes	308	285
Travel awards	981	1000
Charitable activities		
Training	5740	17032
Conferences	44498	23525
Support costs	3473	2348
Management and Administration	3733	4029
Bank charges	0	46
<b>Total payments</b>	<b>58815</b>	<b>48265</b>
<b>Net Receipts/(Payments)</b>	<b>23102</b>	<b>6564</b>
Bank balances at 1 January	49812	43248
<b>Bank balances at 31 December</b>	<b>72913</b>	<b>49812</b>

# 2010 Accounts: Assets & Liabilities

Statement of Assets and Liabilities as at 31st December 2010					
		As at 31 Dec 10		As at 31 Dec 09	
		£		£	
<b>Cash Funds</b>					
Current account		3146		1160	
Deposit accounts		69766		48652	
<b>Total Cash Funds</b>		<b>72912</b>		<b>49812</b>	
<b>Monetary assets</b>					
Debtors		0		90	
<b>Other assets</b>					
Computer		0		100	
<b>Liabilities</b>					
Travel expenses etc		292		131	
<b>Net assets</b>					
		<b>72620</b>		<b>49871</b>	

# 2010 Accounts: Notes (1)

	<b>Dec 10</b>	<b>Dec 09</b>
	£	£
<b>1. Members subscriptions and donations</b>		
Income		
Via BSHG 562 members (2 non-payers)/525(2)	8400	7845
	<b>8400</b>	<b>7875</b>
<b>2. Support costs</b>		
Representing CMGS at BSHG, JCMG, ACS meetings	1587	650
Genetic technologist (AGTC) committee	961	794
Website	90	69
ACS subscription	835	835
	<b>3473</b>	<b>2348</b>
<b>3. Management and Administration</b>		
Executive committee	2793	3132
Accounts and Independent Examination	940	897
	<b>3733</b>	<b>4029</b>
<b>4. Trustees Expenses</b>		
Reimbursed expenses for the year were paid to 9 (10) trustees and are included in the following categories		
Management and Administration	2749	2580
Training	2216	2431
Support	1129	533
	<b>6093</b>	<b>5543</b>

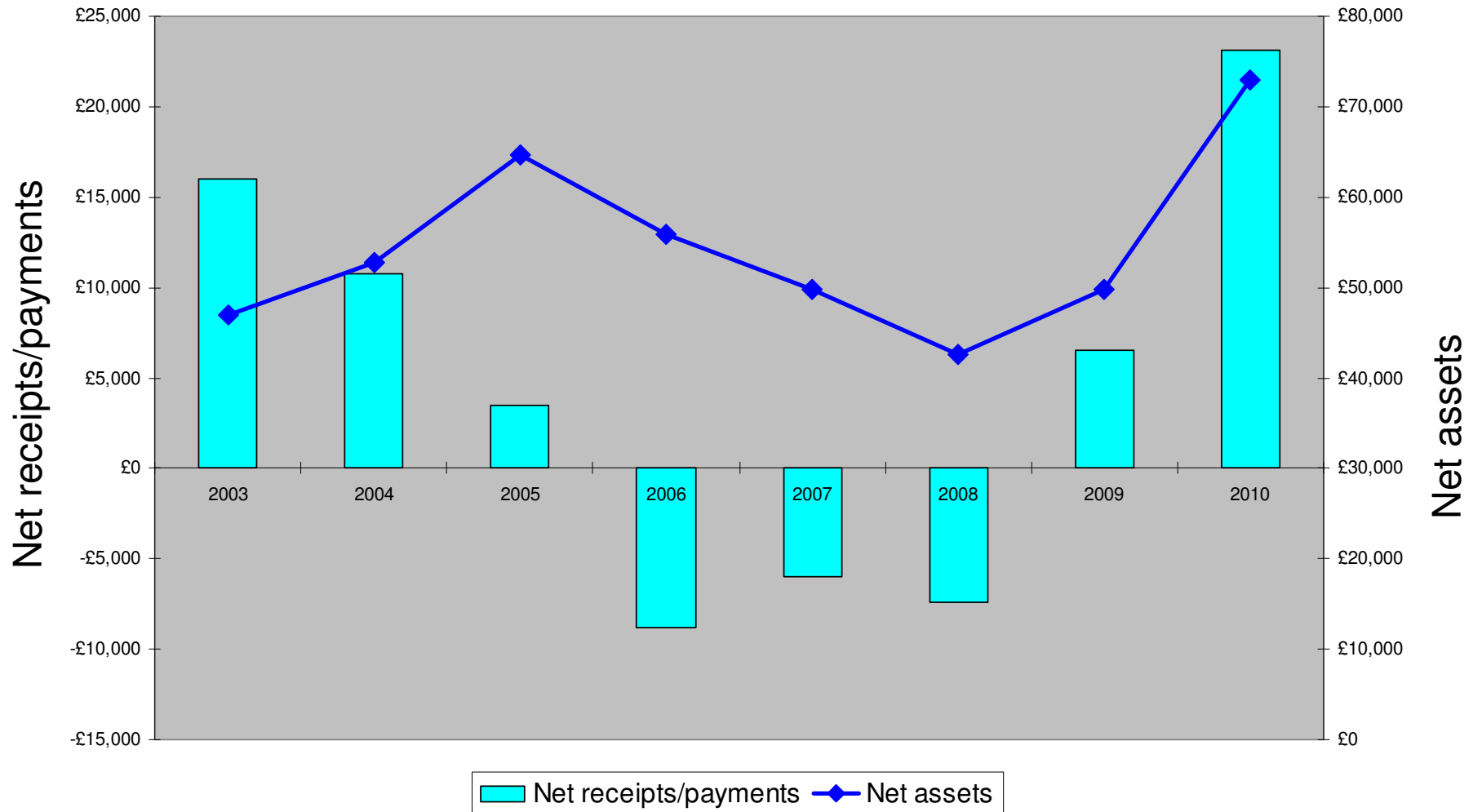
# 2010 Accounts: Notes (2)

	Dec-10	Dec-09
	£	£
<b>5. Debtors</b>		
Balance brought forward at year end	90	0
TAB fees invoiced in year (£1000 per trainee)	11000	14000
FRCPath fees invoiced in year (£50 per participant)	1400	1200
TAB fees received	11000	(14000)
FRCPath fees received	1400	(1200)
Payments for GT training day received	90	
Outstanding payments for GT training day		90
Balance carried forward at 31 December	<b>0</b>	<b>90</b>

<b>6. Overpaid member subscriptions</b>		
(Agreed at the 2009 AGM that these will be retained as donations)		
Balance brought forward at year end	0	550
Received	30	30
Retained as donations	30	580
Balance carried forward at 31 December	<b>0</b>	<b>0</b>

	Income	Expenditure	Surplus/ (Deficit)
	£	£	£
1996 Newcastle	9056	6780	2276
1997 Leeds	9027	7836	1191
1998 Oxford	7936	8580	(644)
1999 Nottingham	6262	6625	(363)
2000 Birmingham (Path 2000)	749	2773	(2024)
2001 Edinburgh	13870	11801	2069
2002 Dublin	14260	13946	314
2003 Birmingham	10505	8128	2377
2004 Newcastle	25761	23467	2294
2005 Salisbury	19420	14315	5105
2006 Glasgow	16185	16310	(125)
2007 London	30683	32992	(2309)
2008 Liverpool	35357	32437	2920
2009 Exeter	29253	24525	4728
2010 Oxford	58504	44498	14006

# CMGS monies 2003-2010





# Secretary's Report



## CMGS Executive Committee Members

David Baty	Chair
Gail Norbury	Vice Chair
Sian Ellard	Treasurer
Nicola Williams	Secretary
David Gokhale	IT Rep
Yvonne Wallis	BP Guideline Co-ordinator
Lisa Strain	
Lucy Jenkins	
Thailia Antoniadi	
Louise Stanley	Junior Rep
Elaine Clements	AGTC Rep



## CMGS Membership Numbers

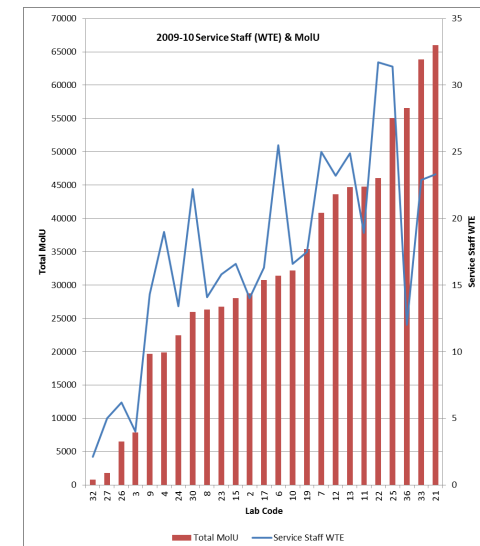
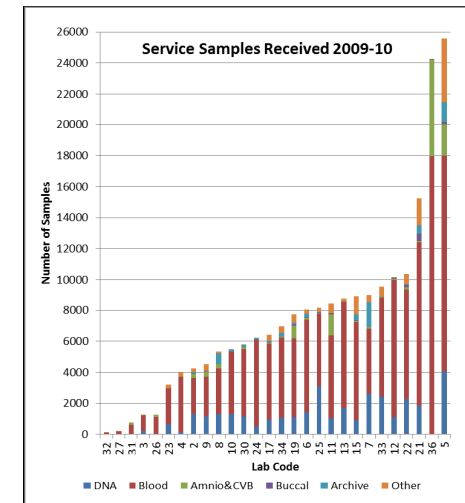
- 44 new members joined the CMGS in 2010
- total of 555 CMGS members
- 27 joint ACC/ CMGS members
- Recent CMGS/ACC survey of Genetic Technologists showed that 44.8% were members of a professional body



# CMGS Audit Report

# CMGS audit data 2009-10

- 29 returns
- Samples ↑16% (1/4 manual extraction)
- Reports postnatal ↑29%, prenatal ↑ 10%
- TAT –↓median time for routine reports
- Predictive tests HD ↑25%, BRCA ↑ 35%
- Pilot data on MoU encouraging
- On CMGS website





# Sub-Committee Reports

<http://www.cmgs.org>



# Chair's Report

- Thanks
- The CMGS and its members have been busy!
- White Paper consultations on the NHS
- Human Genomics Strategy Group
  - Service Development
  - Innovation
  - Commissioning
  - Bioinformatics and Information
  - Training and Education
- NGRLs

- Best Practice Guidelines
- Genetics Education and Training Board
- Bioinformatics
- Regulation
- Future challenges
- Proposed merger with the ACC

# Drivers for Change

- Close working relationship between ACC and CMGS in recent years
- Outside of Genetics, two disciplines increasingly seen as one
- Joint Training Programme – MSC
  - Genetics Education and Training Board
- Shared Technology
- New Policies and Reforms
- Challenges for Genetics in Molecular Pathology/Diagnostics
  - Centralisation
- Some Cytogenetic and Molecular Services already Unified
- Support for change

## Strategic Direction of Travel

# Benefits

- A greater voice at National level to represent laboratory Genetics
- Able to provide unified response to Major Topics
- Better able to determine strategic direction
- A single point of contact for the discipline
- Bringing together the wealth of experience and knowledge held by the two disciplines
- A single harmonised identity
- A greater sense of belonging for all its members

# Proposal for Change

If the memberships approve the ‘Special Resolution’ to dissolve the two Societies:

- ACC and CMGS will be dissolved
- Replaced with a new Professional Body
- The memberships and assets will be merged

# We Need Your Votes

In order to proceed we need the following:

- Consent from two-thirds (66.7)% of CMGS Members, attending an Annual or Extraordinary Meeting, i.e. voting in favour of the 'Special Resolution' to dissolve the CMGS
  - Ballot to take place at an Extraordinary meeting at BSHG in September
  - Proxy voting will apply to this meeting
- The ACC will require the consent of three-fourths (75%) of the Members, testified by their signatures to an Instrument of Dissolution in the form prescribed by the Treasury Regulations i.e. Members must vote in favour of the 'Special Resolution' to dissolve the ACC.
  - A Postal Ballot will take place shortly after this Spring Conference
  - Proxy voting will apply to this Postal Ballot

# Communication Strategy

- Two Exec teams have met 3 times in past year to discuss joint Professional Body
- Overwhelming support from HOD's in November
- Engagement with Membership Imperative
- Joint 'Web Page' now up and running
  - Provides forum to post information about the process for comments, suggestions and questions.

# Dissolution of ACC and CMGS

If the ballot is in favour of Dissolution of ACC and CMGS:

- Executive teams will register, in accordance with legislation, an ‘instrument of Dissolution’ with the Financial Services Authority (FSA) to dissolve the two respective Societies

# Legalities

- Friendly Societies Act 1974 sections 93-97 will be followed
- Members will be given 14 days notice of the Ballot (ACC), or meeting at which the Ballot will be conducted (CMGS)
- All assets and Liabilities will be declared to the FSA
- Provision will be made for Creditors and Debtors with a 3 month period to complete
- If upon dissolution of the ACC/CMGS there remains, after satisfaction of all debts and liabilities, any property, whatsoever (including monetary), **the same shall not be paid or distributed among Members of the Association/Society**, but shall be given or transferred to some institution having objects similar to the objects of the Association/Society i.e. The New Professional Body

# The Process

If the Membership agree to the 'Dissolution'  
of the current Bodies:

- A New 'Shadow' organisation will be set up
- An interim Executive Committee of the Shadow organisation will be formed from existing Office Bearers of ACC and CMGS (Executive Members)
- This Executive will run alongside the existing ACC and CMGS Executive Committees and be tasked with the details of winding down the ACC and CMGS and establishing the new Professional Body
- The interim Executive Committee will be dissolved to make way for the Executive of the new body.



# The New Professional Body

- Aim is to launch new body at the Joint Spring meeting in 2012 (Birmingham)
- New Body will be a Charitable Organisation
- Possible names for Body will be sought from Current Memberships
  - Encompassing Remit of Genetics/Genomics and Diagnostic testing
  - The Executive will choose from the proposed names

# The New Executive Committee

- Comprise of 12 Members
  - Serving 3 years
    - (exception of Chair- Can do 2 terms of Office)
  - 5 Office Bearers (Execs)
    - Chair, Deputy Chair, Treasurer, Secretary, Deputy (Membership) Secretary.
  - 7 Ordinary Members
    - 5 of which will hold responsibility as Chairs for following Subgroups
      - Genetics Education and Training (exists)
      - Professional Best Practice and Audit
      - Scientific
      - Communication
      - Bioinformatics and Information (exists)

## New Exec Committee (2)

- The future Chairs shall be elected from one of the residing committee members by the committee members
- The rest of the committee members to be elected from the membership by the membership
- The Exec Committee shall meet 3 times a year

# Communication Committee

- Communication Committee initially will be tasked with Communicating the change to:
  - Membership
  - DH Genetics Unit
  - CSO Team
  - Committees and Sub-groups, ACC and CMGS are Members of
  - Other Stakeholders

Any Questions ?